

## Liebig Fellowship - Guidelines

**The purpose of the Liebig Fellowship is to support prospective university professors in the chemistry sector.**

### Prerequisites:

- J As a rule, German national or EU national working in Germany\* (see overleaf).
- J PhD in chemistry or related fields.
- J Outstanding academic achievement.
- J Relocation and new research group after PhD (It is not possible to return to the university where the PhD was obtained or to the research group of the PhD supervisor. This also applies if the PhD supervisor has meanwhile changed to another university.)
- J Performance of chemistry-oriented research work.
- J As a general rule, no more than 3 years must have passed between the PhD and the application for a Liebig Fellowship. Exceptions are possible, e.g. parental leave. For further questions please contact us.

### Benefits of the Fellowship / Conditions:

- J The Liebig Fellowship beneficiary receives monthly payments of € 3,400 (see overleaf), and benefits outside the fellowship:
  - J € 3,000 per annum to purchase scientific literature and to attend scientific symposiums or further education courses.
  - J One-time allowance for equipment of € 50,000 (only if research is performed in Germany) + € 15,000 per year of extension, and
  - J 1 PhD Fellowship for a 2-year period (see annex) to finance 1 scientific staff.
- J The Fellowship runs for 3 years. On application, the Fellowship may be extended maximally by 2 additional years.
- J The Liebig Fellowship beneficiary must be willing to dedicate at least ¼ of an assistant's time to teaching purposes.
- J In exceptional cases the Liebig Fellowship can be combined with a junior professorship; please contact the Secretariat for details.
- J The beneficiary undertakes to accept funding from only one donor and to mainly and regularly dedicate his/her work activities to the scientific work for which he/she receives funding within this Fellowship. Paid extra work of up to maximally 5 hours per week is permitted.
- J Furthermore, the beneficiary undertakes to immediately notify Stiftung Stipendien-Fonds of any changes which affect the requirements for / conditions of the Liebig Fellowship or of any facts which are significant to the implementation of this Fellowship. This applies generally and, in particular, to any reason which prevents the beneficiary of the Liebig Fellowship from performing in person the funded work. The only exceptions from this notification requirement are absence of less than three weeks due to illness and vacation-related absence. In cases where such above-mentioned points relate to the person benefitting from the PhD Fellowship within the Liebig Fellowship, the beneficiary of the Liebig Fellowship falls under the notification requirement from the moment when he/she becomes aware or should be aware of these points.
- J Stiftung Stipendien-Fonds reserves the right to withdraw or suspend the Liebig Fellowship if there are important reasons damaging the reputation of the Fellowship or if the beneficiary does not fulfil his/her obligations arising under this Fellowship. In cases where the Fellowship is withdrawn, Stiftung Stipendien-Fonds can demand the beneficiary to pay back (partly or in full) the funds already received within the Liebig Fellowship - applying the principle of proportionality and considering all the circumstances in the individual case.

**Applications can be made at any time.**

**Please note that applications can be considered only after all required documents have been submitted to the Secretariat of Stiftung Stipendien-Fonds.**

**The following application documents are required:**

- J Letter of recommendation by a university teacher (usually the PhD supervisor), confirming the scientific qualification and suitability of the applicant for a university career
- J If there is a post-doc period between the PhD and the application for a Liebig Fellowship, a letter of recommendation by the supervising scientist during that period is also required. This letter should explicitly include a statement on the situation regarding publications and/or independent achievements by the applicant during the said period.
- J Written commitment by the mentor, confirming that a working place is provided for the applicant, together with a list of available infrastructure (1 page)
- J Subject of and detailed work plan for the research activity (15 up to 20 pages), time schedule (1 page see FAQs)
- J Short report on master/diploma thesis (1-2 pages)
- J Certificates on main master/diploma examination and PhD, with individual grades
- J 1 copy - in paper form - of the PhD thesis (will be returned after appraisal) **and** electronic version (pdf-file up to 10 MB) via email to kiefer@vci.de
- J List of publications
- J Completed personal data application form (**available on request from Dr Stefanie Kiefer: Kiefer@vci.de**)
- J CV in tabular form

\* In the context given here candidates of any nationality, who did their studies in Germany and also completed them in this country, are free to apply.

According to § 3 item 44 of the German Income Tax Law, fellowships from non-profit organizations such as Stiftung Stipendien-Fonds des Verbandes der Chemischen Industrie are income-tax free on the following conditions:

- a) The fellowships do not exceed the amounts necessary to perform a research task or to cover living expenses and the need for professional training, and the fellowships are awarded according to relevant guidelines of the donor;
- b) Beneficiaries of fellowships are not obliged to render any specific scientific or artistic service in return or to perform work as employees.

**Complying with our information obligations regarding the processing of your personal data, we would refer you to our data protection rules on a separate sheet.**

STIFTUNG STIPENDIEN-FONDS  
DES VERBANDES DER CHEMISCHEN INDUSTRIE e. V.

Thomas Wessel

Dr. Gerd Romanowski

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**Annex to the Liebig Fellowship Guidelines: PhD Fellowship**

for Liebig Fellowship beneficiaries to finance 1 scientific staff - in order to build up a group of young investigators

**Prerequisites:**

- J The Liebig Fellowship beneficiary selects 1 staff member whom he/she thinks suitable and wants to present to Stiftung Stipendien-Fonds as a potential PhD candidate.
  - In Germany: PhD candidates can be of any nationality
  - Abroad: PhD candidates must be German nationals
- J This staff member must have completed university studies of **chemistry** or related fields and qualify for admission to a PhD degree.
- J As a general rule, this application should be made latest 6 months after the start of the work on the PhD thesis.
- J The PhD Fellowship cannot be split between several staff members.

**Benefits of the PhD Fellowship / Conditions:**

- J The PhD Fellowship beneficiary receives monthly payments of € 1,850 (see overleaf).
- J € 1,000 per annum are made available to purchase scientific literature and to attend scientific symposiums within Europe that are directly connected with the work on the PhD thesis.
- J The Fellowship runs for 2 years.
- J The beneficiary must be willing to participate in a teaching activity (e.g. 2 hours/week during the semester).
- J The beneficiary undertakes to accept funding from only one donor and to mainly and regularly dedicate his/her work activities to the scientific work for which he/she receives funding within this Fellowship. Paid extra work of up to maximally 5 hours per week is permitted.
- J Furthermore, the beneficiary undertakes to immediately notify Stiftung Stipendien-Fonds of any changes which affect the requirements for / conditions of the PhD Fellowship or of any facts which are significant to the implementation of this Fellowship. This applies generally and, in particular, to any reason which prevents the beneficiary from performing in person the funded work. The only exceptions from this notification requirement are absence of less than three weeks due to illness and vacation-related absence.
- J Stiftung Stipendien-Fonds reserves the right to withdraw or suspend the PhD Fellowship if there are important reasons damaging the reputation of the Fellowship or if the beneficiary does not fulfil his/her obligations arising under this Fellowship. In cases where the Fellowship is withdrawn, Stiftung Stipendien-Fonds can demand the beneficiary to pay back (partly or in full) the funds already received within the PhD-Fellowship - applying the principle of proportionality and considering all the circumstances in the individual case.

**The applicant is the Liebig Fellowship beneficiary. The following application documents are required:**

- J Letter of recommendation by the Liebig Fellowship beneficiary
- J Subject of and work plan for the PhD thesis [summary and objectives (1 page), introduction with citations / current status of research, planned experiments (5-7 pages), time schedule (spreadsheet, 1 page)]; to be elaborated by the PhD candidate
- J Certificate of university degree with individual grades (bachelor and master or equivalent)
- J Completed personal data application form
- J CV in tabular form, list of publications (if applicable)

**Please note that applications can be considered only after all required documents for the PhD Fellowship have been submitted to the Secretariat of Stiftung Stipendien-Fonds.**

Applications for a PhD Fellowship can be made at any time after the award of the Liebig Fellowship.

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## **Data Protection Rules of Fonds der Chemischen Industrie**

Applications for funding or prizes of Fonds der Chemischen Industrie im Verband der Chemischen Industrie e.V. (chemical industry fund within the German chemical industry association VCI)

With the transmission of personal data within the application for funds or prizes of Fonds der Chemischen Industrie im Verband der Chemischen Industrie e.V. you agree that the data you provide are electronically processed and stored by us. This is done for the organizational handling of your application for funding / prizes and for communication about events of Fonds der Chemischen Industrie and the foundation Stiftung Stipendien Fonds. Furthermore, you agree to the publication of your name in press releases about the granting of funds / award of prizes. Your data are stored until you withdraw your consent by stating this withdrawal to us. Where we are under a legal obligation to store your data, these data will be deleted after expiry of the legally required record-keeping period. During the funding decision process, your data will be passed on to third parties (experts giving an opinion on your request) within the handling of your funding application.

The full version of our data protection rules (in German language) is available at **<https://www.vci.de/fonds/datenschutz/datenschutzbestimmungen.jsp>**